

SUPPORTIVE HOUSING PROGRAM CASE MANAGER

The Greensboro Housing Authority (GHA) is comprised of more than 100 housing and business professionals who are dedicated to making GHA stand out as Greensboro's largest provider of affordable housing, while offering the best real estate and property management services in the country. Our team members experience a stimulating and rewarding work environment and are committed to making a difference in our community to produce opportunities for LIFE SUCCESS™.

General Description

This position provides case management and support services in both one-on-one and group sessions for individuals and families in the Greensboro housing Authority's Supportive Housing and Shelter Plus Care Programs. The case manager provides assistance to a special needs' population including Chronically Homeless, Severely Mentally Ill, Chronic Substance Abusers, Veterans, Persons with HIV/AIDS and Victims of Domestic Violence. In addition to regular case management, the position also involves monitoring program participants in establishing or maintaining housing, defining goals, identifying and providing supportive services to enhance participant success. The case manager must possess the ability to incorporate administrative and management requirements in maintaining acceptable case management methods. Work also involves maintaining general files for records and correspondence, maintaining records in the North Carolina Homeless Management Information System (NCHMIS) database, assistance in budget preparation and general office duties. Employee must also exercise tact and courtesy in dealing with outside agencies and the general public. Reports to Manager-Supportive Housing Program.

Requirements

Bachelor's degree in social work or a related field, and minimum of one year of experience as a social worker, preferably dealing with the homeless and other at-risk populations; or any equivalent combination of experience and training which provide the required knowledge, skills and abilities.

Special Requirement

Possession of a valid driver's license issued by the state of North Carolina with a safe driving record.

Closing Date: Open Until Filled

How to Apply

If you are interested in applying, please email your resume to Human Resources, Josie Rubalcava (jrubalcava@gha-nc.org), and complete the online application by visiting our website (www.gha-nc.org) and clicking on "Working for GHA".

No qualified individual with handicaps shall, solely on the basis of handicap, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity receiving Federal financial assistance. Qualified GHA employees will be given preference for this job. We abide by the Drug Free Workplace Act, which includes pre-employment testing. GHA participates in E-Verify. To access E-Verify's Participation Posters visit www.dhs.gov/e-verify and then go to Publications.